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1/21/97
12:50

Elgin

P.O. Box 128
Elgin, Oregon 97827
180 N. 8th
voice/fax 541 437-2253

Enterprise Alliance
Suite 100
Enterprise, Oregon 97828

Ref: Rural Investment Funds Grant

Dear Lisa,

We have reviewed our work plan and resources. Herewith we submit a modified project to meet the reduction in resources. We have combined the engineering work into a single contract. This will compromise the independent review of the design engineering, but should allow completion of all essential design work.

We have also reduced the level of technical support. We will combine the grant management and technical support into a single contract. The grant manager will also provide coordination of in-kind work, coordinate acquisition of permits etc. The manager will also coordinate and assist in acquisition of environmental assessments and other needed reports. We will work with the High School to accomplish some of the technical support work with in-kind contributions.

The budget proposed is as follows:

Engineering Services	\$44,000
Grant Management	4,000
& Technical Support	12,650
Legal/permits/fees	<u>1,000</u>
Total	\$61,650

The available resources are as follows:

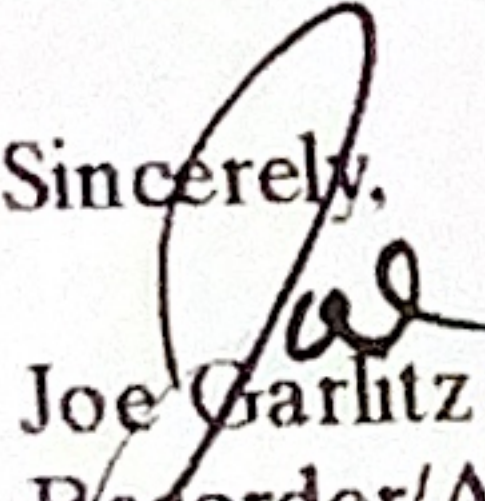
RIF	\$40,000
USDA	9,800
City of Elgin	3,000
Union County	3,000
Elgin 2010	<u>5,850</u>
Total	\$61,650

Our proposed work schedule is as follows:

NFOA Contract	January 31, 1997
City Council approval to issue engineering RFP	February 11
Publish RFP	February 20
Select engineer	March 11
Complete Design	July 31
City Council approval to issue grant manager/technical support request for letter of interest	March 11
Select grant manager	April 8
Grant work/permits/assessments	April 15 - October 15
Close grants	October 31

I trust this information is adequate to issue a contract. If you need additional information please let me know.

Sincerely,


Joe Garlitz
Recorder/Administrator